

Alpine ISD – Child Care Assistant

Campus Description: Alpine ISD is a small AAA District, located in far West Texas with approximately 975 students district-wide.

Date Posted: 05/10/2023

Deadline: Until Filled

Commitment: Full Time

Description/Notes: Serve as an individual responsible for assisting the lead teacher and helping throughout the center as needed. Individual must have a strong understanding of children’s cognitive, social, emotional, and physical development in order to ensure a safe and stimulating classroom environment where children are actively engaged and encouraged to succeed. Must be efficient at supervising children and ensuring the safety and well-being of the children. Ensure children’s routines are carried out in a prompt, hygienic, and consistent manner while operating classrooms in a manner that complies with all state licensing regulations. Provide students with a safe, secure, and fun learning environment where they can learn, explore, create and grow while also providing positive guidance to help children develop self-help skills. Must contribute to the operation of the center by participating in staff meetings and training. Must be 18 years or older and meet the requirements regarding a background check.

Qualifications: Education/Certification
High School diploma or High School equivalent (GED)

Special Knowledge/Skills

- Excellent skills in leadership, organization and communication with children and adults
- Maintain frequent communication with parents
- Ability to resolve conflict, listen, and appropriately respond to concerns
- Maintain confidentiality for all student information
- Strong oral/written communication skills
- Effective technology skills
- Ability to work well and effectively with others and foster a team environment
- Ensure all center policies and state regulations are met
- Demonstrate leadership skills
- Maintain a professional and approachable appearance

Experience

2 years’ experience of professional child care experience (not required but encouraged)

Salary Range: Based on local salary schedule

How To Apply: Submit a completed Alpine ISD application (May be downloaded from www.alpine.esc18.net under District/Employment/Auxiliary Application) and resume to Chelsea Craddock, Child Care Center Director (ccraddock@alpineisd.net).

Contact Information:

Name: Chelsea Craddock, Director

Email: ccraddock@alpineisd.net

Address: 704 W. Sul Ross Avenue

City, State, Zip: Alpine, TX 79830-4612

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