

Minutes of Regular Meeting

The Board of Trustees Alpine ISD

A Regular Meeting of the Board of Trustees of Alpine ISD was held Wednesday, September 16, 2020, beginning at 5:30 PM in the Alpine High School - Library.

I. Call Meeting to Order

Board President Eddie Natera called the meeting to order at 5:31 p.m.

Members Present: Adrian Billings, Rachel Carvajal, Justin Cross, Billy Ray Laxton, Mary McCallister, and Eddie Natera

Others Present: Becky McCutchen, Superintendent of Schools
Les Burke – Parkhill, Smith, and Cooper

Members Absent: Joe Portillo

II. Invocation

III. Pledges of Allegiance to the Flags

IV. Verification of Compliance with the Open Meetings Law

This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on September 11, 2020 at 11:45 a.m.

V. Open Forum - Public Comment - None

VI. Update on the Status of the Value Engineering Items for Alpine ISD High School Construction Project (Goals 2, 4)

Presenter: Representatives from Parkhill, Smith, and Cooper

Les Burke, representing Parkhill, Smith, and Cooper, reported that PSC and Imperial Construction have been working together with subs trying to reduce amounts on the Value Engineering items for the Alpine High School Construction project, particularly on some of the alternate projects. Additionally, will be meeting with City of Alpine code officials within the next few weeks.

VII. District Food Service Report (Goals 1, 2)

Ms. McCutchen reviewed meal counts, number of employees, and remote learning meal service.

VIII. District Transportation Report (Goals 1, 2)

Ms. McCutchen reviewed the list of vehicles in the district auto pool, mileages, bus routes, number of bus riders, and compared these figures to 2019-2020 numbers.

IX. Monthly Update on HB3 Board Goals (Goal 1)

Justin Gonzales, High School principal, reviewed data pertaining to College, Career, and Military Readiness, monitoring calendar, and progress on goals.

Verl O'Bryant, Elementary principal, reviewed the data pertaining to Early Childhood Literacy and Math, and discussed strategies and progress towards goals.

X. Campus Improvement Plans (Goals 1, 2, 3, 4)

Presenter: Campus Principals

A. Alpine Elementary School

Verl O'Bryant reviewed the Comprehensive Needs Assessment, strengths, weaknesses, and strategies for meeting goals.

B. Alpine Middle School

Cody Patterson reviewed the process, strengths, weaknesses, identified needs, and strategies for improvement towards meeting goals.

C. Alpine High School

Justin Gonzales reviewed the Needs Assessment, data, strengths, weaknesses, and strategies for improvement towards goals.

XI. Review and Consideration of 2020-2021 Asynchronous Instruction Plan (Goals 1, 2)

Presenter: Caroline Fox - Director of Curriculum and Special Programs

Caroline Fox, Director of Curriculum and Special Programs, reviewed the requirements for submission of a plan to TEA. Additionally, Ms. Fox compared the synchronous and asynchronous models. She then outlined components of the 2020-2021 Asynchronous Instruction Plan. Ms. Fox explained that it will address all facets of remote learning, including materials, processes, expectations, tracking and professional development plans.

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve the 2020-2021 Asynchronous Instruction Plan, as presented.

Motion carried – 6 – 0

XII. Reports (Goal 2)

**A. Chief Financial Officer
Presenter: Tucker Durham**

1. Monthly Report

Tucker Durham reviewed the tax collections and financials for the month of August, 2020.

XIII. Consideration of Budget Amendments (Goal 2)

None

XIV. Consent Items

The Board has been furnished with background material on each item and/or it has been discussed at a previous meeting. Items may be withdrawn for individual consideration. All remaining items will be adopted by a single vote. Items withdrawn for separate discussion will be acted upon individually.

A. Board Minutes of Previous Meetings (Goal 3)

1. August 26, 2020 - Regular Meeting
2. September 8, 2020 - Special Meeting

B. District expenditures for month of August, 2020 (Goal 2)

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve the consent items, as presented.

Motion carried – 6 – 0

XV. Review and Discussion of Board Self-Evaluation and Recommendations for Improvement - Information Only, No Action Required (Goals 1, 2, 3, 4)

Ms. McCutchen reviewed the results of the Board Self-Evaluation and recommendations for improvement.

XVI. Superintendent Report (Goal 1, 2, 3, 4)

A. Update on Issues Associated with COVID-19

Ms. McCutchen reviewed issues associated with COVID-19 including,

- Self-screening reports and secondary methods of self-screenings
- Number of students in remote learning, and numbers returning to classrooms at the end of the six-week period
- Cleaning protocols for campuses and busses
- Use of masks/face coverings

- Processes if there is a positive case on campus
- Update on UIL/District athletics, locations, and guidelines
- Plans for academic competitions
- Flu shot clinic scheduled for October 8, 2020 for staff and students. Will be offered to community as well.

B. Enrollment Report

Total enrollment stands at 984, with an ADA of 95.6 %. Enrollment is down by 31 students from May, 2020.

Enrollment for the campuses is:

Alpine High School: 320 enrollment, ADA of 96.47 %.

Alpine Middle School: 290 enrollment; ADA of 94.78 %.

Alpine Elementary School: 374 enrollment; ADA of 95.47 %.

C. TASA/TASB Convention

Conference will be held virtually, with a deadline of September 29th for registration.

D. Annual Team Building Training - Senate Bill 1566

Board members agreed on September 30th for the Annual Team Building Training,

XVII. Closed Session - Pursuant to Tex. Govt. Code §551.074

The Board adjourned to executive session at 7:52 p.m.

- A. Personnel - Hear and deliberate regarding Superintendent recommendations for personnel. Texas Gov't Code Section 551.074 (Goal 1)
1. Employee Resignations or Retirements
 2. Superintendent Recommendations for Employee Contracts for 2020-2021

XVIII. Open Session: Consider and take possible action on Closed Session deliberations

The Board reconvened in open session, at 8:13 p.m., taking action on Closed session deliberations as indicated below.

- A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)

1. Employee Resignations or Retirements

No action taken

2. Superintendent Recommendations for Employee Contracts for 2020-2021

A motion was made by Justin Cross, seconded by Mary McCallister, to approve Ms. McCutchen's recommendation to offer a one-year Probationary teaching contract to Ginger Elliott, with an addendum for Retire/Rehire.

Motion carried – 6 – 0

XIX. Schedule Future Meetings

- Wednesday, September 30, 2020, at 5:30 p.m. – Alpine High School library, Special Meeting with Board Training
- Wednesday, October 21, 2020 at 5:30 p.m. – Alpine High School library, Regular Meeting

XX. Adjournment

There being no further business to come before the Board, a motion was made by Rachel Carvajal, seconded by Mary McCallister, to adjourn the meeting at 8:15 p.m.

Motion carried – 6 – 0

The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

Board President

Board Secretary

Date of Approval: October 21, 2020