

# Minutes of Regular Meeting

## The Board of Trustees Alpine ISD

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A Regular Meeting of the Board of Trustees of Alpine ISD was held Wednesday, September 15, 2021, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

### **I. Call Meeting to Order**

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Adrian Billings, Mary McCallister, Jimmy Morris, and Board President, Eddie Natera

Members Absent: Justin Cross, Joe Portillo

Others Present: Becky McCutchen, Superintendent of Schools

### **II. Invocation**

### **III. Pledges of Allegiance to the Flags**

**IV. Verification of Compliance with the Open Meetings Law.** This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on September 10, 2021 at 3:15 p.m.

### **V. Open Forum - Public Comment - None**

**VI. Review and Consideration of Resolution Granting Extracurricular Status of 4H Organization Under 19 Texas Administrative Code, Chapter 76.1 (Goals 2, 3)** County Extension Agent Luke Hendryx explained the reason for the resolution.

A motion was made by Mary McCallister, seconded by Adrian Billings to approve Ms. McCutchen's recommendation to adopt the Resolution Granting Extracurricular Status of 4H Organization Under 19 Texas Administrative Code, Chapter 76.1.

Motion carried – 5 – 0

**VII. Review and Consideration of Adjunct Faculty Request for Brewster-Jeff Davis County 4H Organization (Goals 2, 3)**

County Extension Agent Luke Hendryx explained the reason for the Adjunct Faculty Request, and explained that the request will be presented annually.

A motion was made by Adrian Billings, seconded by Nikki Ahrens to approve Ms. McCutchen's recommendation to approve the Adjunct Faculty Request for Brewster-Jeff Davis County 4H Organization.

Motion carried – 5 – 0

### **VIII. Construction Updates (Goals 1, 2, 4)**

#### **A. Alpine ISD**

Ms. McCutchen provided an update on the construction project for Alpine ISD. Locker colors have been selected for the locker rooms, and fixtures and countertops have been selected for the science labs. Work has begun on selection of landscaping materials. Repairs are being made to broken gas lines.

#### **B. Imperial Construction**

Frank Patton and Jon Jones provided updates from Imperial Construction. Progress is being made with framing interior and exterior walls in some areas, masonry work, elevator shaft, welding inspections, columns, and beams. In the bandhall, work is continuing on the roof, insulation, and gutters. Duct socks have been redesigned for the gyms. The slab for the field house has been poured and delivery of materials is scheduled. Work is continuing, and almost complete on the welding shop and ag shop duct work. Jon Jones told board members that the anticipated lift station will not be required. Mr. Jones also reviewed the Impacts and Delays report, as well as the three week look-ahead. Overall, Mr. Jones said he felt very good about how the project is proceeding at this point.

#### **C. Parkhill**

Les Burke reported for Parkhill. He said inspections are happening on a regular basis, which enables the project to continue in a timely manner. Furniture meetings are continuing, and they are continuing to process submittals.

### **IX. Review and Consideration of CCR 025R-2 - Corridor D110 Revisions Between the Practice Gym and the Shop Area (Goals 1, 2, 4)**

Les Burke explained the need for the change order, and the cost involved.

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve CCR 025R-2 - Corridor D110 Revisions Between the Practice Gym and the Shop Area at a cost of \$ 9,821.89.

Motion carried – 5 – 0

**X. Review and Consideration of Quotes Received for the Purchase of Promethean Boards (Interactive Flat Panels) to be Purchased with ESSER-III Funds (Goals 1, 2, 4)**

Darin Nance, Director of Technology, reviewed the quotes received for the purchase of 22 interactive flat panel boards for the Elementary and Middle School. The following quotes were received:

CDWG at a cost of \$68,816.00

SHI Government Solutions at a cost of \$61,878.48

TROX, CDI Dallas at a cost of \$67,647.58

Mr. Nance's recommendation was to accept the quote from CDWG for Promethean boards to be consistent with what is already in use in the district.

A motion was made by Adrian Billings, seconded by Mary McCallister, to accept the bid from CDWG for purchase of 22 Promethean boards at a cost of \$68,816.

Motion carried – 5 – 0

**XI. Review and Consideration of Goals and Performance Objectives Included in the District Improvement Plan for 2021-2022 (Goals 1, 2, 3, 4)**

Caroline Fox, Director of Curriculum and Special Programs, reviewed the District Improvement Plan, and explained the reason for the review.

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve the Goals and Performance Objectives Included in the District Improvement Plan for 2021-2022, as presented.

Motion carried – 5 – 0

**XII. Review and Consideration of Campus Improvement Plans for 2021-2022, Including Goals and Performance Objectives (Goals 1, 2, 3, 4)**

**A. Alpine Elementary School**

Jessica Murphy reviewed the goals and performance objectives included in the Campus Improvement Plan.

A motion was made by Adrian Billings, seconded by Jimmy Morris, to approve the Alpine Elementary School Campus Improvement Plan for 2021-2022, including Goals and Performance Objectives, as presented.

Motion carried – 5 – 0

**B. Alpine Middle School**

Christopher Thomas reviewed the goals and performance objectives included in the Campus Improvement Plan.

A motion was made by Mary McCallister, seconded by Nikki Ahrens, to approve the Alpine Middle School Campus Improvement Plan for 2021-2022, including Goals and Performance Objectives, as presented.

Motion carried – 5 – 0

**C. Alpine High School**

Jessica Chavez reviewed the goals and performance objectives included in the Campus Improvement Plan.

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the Alpine High School Campus Improvement Plan for 2021-2022, including Goals and Performance Objectives, as presented.

Motion carried – 5 – 0

**XIII. Monthly Update on HB3 Board Goals (Goal 1)**

Jessica Murphy, Alpine Elementary School principal, reviewed the yearly goals, progress and strategies being used to address HB3.

Becky McCutchen, Superintendent, in the absence of High School Principal Verl O'Bryant, reviewed the High School components, including year goals, targets, progress and strategies. She also reviewed the monitoring calendar and addressed the need to update goals at a future meeting.

**XIV. Campus Data Presentations (Goal 1)**

**A. Alpine Elementary School**

Jessica Murphy, Campus Principal, reviewed grade level enrollments, student/teacher ratios, and data from the beginning of the school year.

**B. Alpine Middle School**

Christopher Thomas, Campus Assistant Principal, reviewed beginning of year data, Lucky Buck program, and enrollment.

**C. Alpine High School**

Jessica Chavez, Campus Assistant Principal, reviewed beginning of year data, enrollment, and extra-curricular enrollment.

**XV. District Food Services Report (Goals 1, 2)**

Ms. McCutchen reviewed the average number of meals per campus, as well as the number of employees and hours per campus. Meal participation numbers are a little higher than last year. She also told board members that an Administrative Review has been scheduled for some time during 2021-2022. The District has not been notified which campus will be reviewed.

**XVI. Review and Consideration of Interlocal Agreement With Region 8 Education Service Center and Texas Public Entity (TIPS) Purchasing Cooperative (Goal 2)**

Clay Braden, Chief Financial Officer, explained that an agreement of this type assures compliance with procurement procedures relating to the bid process.

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve the Interlocal Agreement With Region 8 Education Service Center and Texas Public Entity (TIPS) Purchasing Cooperative, as presented.

Motion carried – 5 – 0

**XVII. Reports (Goal 2)**

**A. Chief Financial Officer**

**1. Monthly Report**

Clay Braden, CFO, reviewed the tax collections and financials for the month of August, 2021.

**2. Discussion of Financial Topics**

Mr. Braden reviewed the previous amounts and changes to the fund balance for the previous five years. He said that there will be an increase of approximately \$343,000 to fund balance for FY 2021.

**XVIII. Consideration of Budget Amendments (Goal 2) - None**

**XIX. Consent Items**

**A. Board Minutes of Previous Meetings (Goal 3)**

**1. August 18, 2021 - Regular Meeting**

**B. District Expenditures for Month of August, 2021 (Goal 2)**

A motion was made by , seconded by Nikki Ahrens, to approve the consent items, as presented.

Motion carried – 5 – 0

**XX. Review and Discussion of Board Self-Evaluation and Recommendations for Improvement - Information Only, No Action Required (Goals 1, 2, 3, 4)**

Ms. McCutchen reviewed the responses and recommendations she received from the Board evaluations. She will schedule a session on the Superintendent Appraisal Process for an upcoming Board training.

**XXI. Review of Alpine ISD Maintenance/Service Plan - Information Only, No Action Required (Goals 1, 2, 4)**

Ms. McCutchen reviewed the plan and major projects. Explained to Board that this is just the first draft of the plan, and she will continue to update it on a regular basis.

**XXII. Superintendent Report (Goal 1, 2, 3, 4)**

**A. Enrollment Report**

Total enrollment stands at 974, with an ADA of 99.23 %.

Enrollment for the campuses is:

Alpine High School: 314 enrollment; ADA of 99.48 %.

Alpine Middle School: 279 enrollment; ADA of 99.34 %.

Alpine Elementary School: 381 enrollment; ADA of 98.92 %

**B. Accountability Update**

Ms. McCutchen reviewed the most recent accountability data and compared it with data from 2019. She said that there is currently not enough data provided, to know what the ratings for the District and Campuses will be.

**C. TASA/TASB Conference**

Ms. McCutchen reviewed the travel plans for the conference.

**D. Annual Team Building Training**

Ms. McCutchen will be scheduling the Annual Team Building training for some time in October. Tentative dates were discussed.

**E. COVID-19 Update**

Ms. McCutchen reviewed issues associated with COVID-19, including disinfecting of facilities, cleaning supplies, recommendation, but not enforcement of mask wearing, number of positive cases, and schedule for a COVID vaccine clinic to be held within the district.

**XXIII. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074**

**The Board adjourned to executive session at 8:00 p.m.**

**A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

1. Employee Resignations or Retirements
2. Superintendent's Recommendation for Interim High School Principal
3. Superintendent Recommendations for Employee Contracts for 2021-2022

**XXIV. Open Session - Consider and Take Possible Action on Closed Session Deliberations**

**The Board reconvened in open session, at 8:57 p.m., taking action on Closed session deliberations as indicated below.**

**A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

**1. Employee Resignations or Retirements**

A motion was made by Mary McCallister, seconded by Adrian Billings to approve Ms. McCutchen's recommendation to accept the resignation of Carolyn Hicklen, as an Educational Diagnostician with the 588 Educational Co-op. Resignation is due to health reasons.

Motion carried – 5 – 0

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve Ms. McCutchen's recommendation to accept the resignation of Chuck Wilson, as AISD Head Band Director, as of December 31, 2021, contingent upon employment of a replacement for his position.

Motion carried – 4 – 1, with Adrian Billings casting the dissenting vote.

**2. Superintendent's Recommendation for Interim High School Principal**

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve Ms. McCutchen's recommendation to offer a one-year administrative contract, retroactive to August 9, 2021, to Verl O'Bryant as Interim Principal for Alpine High School.

Motion carried – 5 – 0

**3. Superintendent Recommendations for Employee Contracts for 2021-2022**

No action

**XXV. Schedule Future Meetings**

- Wednesday, October 20, 2021 at 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting

**XXVI. Adjournment**

There being no further business to come before the Board, a motion was made by Nikki Ahrens, seconded by Jimmy Morris to adjourn the meeting at 9:00 p.m.

Motion carried – 5 – 0

\*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)



**Board President**



**Board Secretary**

**Date of Approval:** *October 20, 2021*