

# Minutes of Regular Meeting

## The Board of Trustees Alpine ISD

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A Regular Meeting of the Board of Trustees of Alpine ISD was held on Wednesday, May 18, 2022, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

**I. Call Meeting to Order**

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Adrian Billings, Justin Cross, Mary McCallister, and Board President, Eddie Natera

Members Absent: Joe Portillo and Jimmy Morris

Jimmy Morris arrived at 7:25 p.m.

Others Present: Dennis McEntire, Interim Superintendent of Schools

**II. Invocation**

**III. Pledges of Allegiance to the Flags**

**IV. Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on May 13, 2022.**

**V. Open Forum - Public Comment**  
None

**VI. Administer Oath of Office to Newly Elected Board Members in Single Member Districts # 5 and # 7 (Goals 1, 2, 3, 4)**

Notary Marsha Roach administered the oath of office to newly elected board members Mary McCallister, Single Member District # 7 and Haley Babb, Single Member District # 5.

**VII. Consider Action for Reorganization of Board of Trustees (Goals 1, 2, 3, 4)**

A motion was made by Adrian Billings, seconded by Mary McCallister to retain the same slate of officers, Eddie Natera as Board President, and Mary McCallister as Board Vice-President, and adding Nikki Ahrens as secretary to replace Justin Cross.

Motion carried -- 5 -- 0

**VIII. Alpine High School Mural Presentation - Information Only, No Action Required (Goals 3, 4)**

High School Art teacher, Rachel Maxwell discussed several options for the murals at the High School. She said to have an artist paint murals would cost approximately \$16,000 - \$20,000 for four walls. She said she felt the better option would be to do vinyl photo wraps which would cost approximately \$ 5,000 for four walls. Besides being the less expensive alternative, these wraps could be changed out more easily to update the space. Ms. Maxwell also stressed to board members that the students wanted to have input about the murals. The Board thanked Ms. Maxwell for her research into the project.

**IX. Review and Consideration of School Health Advisory Council Recommendations for Health Education, Including Health Textbooks, in Compliance with HB 1525 (Goals 1, 3)**

Gayla Owen, District Nurse, addressed the Board about the recent School Health Advisory Council (SHAC) meeting. She discussed the process and the recommendations from the SHAC. The SHAC committee meeting voted to not use a sex education curriculum, thereby using only health education curriculums. However, the SHAC committee did request that the annual presentations by local doctors be continued. Dr. Billings voiced his concern over the “opt in” requirement fearing any students would be excluded due to lack of information.

A motion was made by Mary McCallister, seconded by Nikki Ahrens to adopt the SHAC committee recommendation to not offer a sex education curriculum.

Motion carried – 4 – 1, with Dr. Billings casting a dissenting vote due to his disagreement with the government mandate.

**X. Review and Consideration of Alpine ISD Textbook Adoption Recommendations Proclamation 2022, Health/PE (Goals 1, 2)**

Jennifer Mustain, District Librarian, reviewed the process and the materials being recommended for adoption.

A motion was made by Mary McCallister, seconded by Adrian Billings to approve the Textbook Adoption Recommendations Proclamation 2022, for Health/PE, as presented.

Motion carried – 5 – 0

**XI. Review and Consideration of 2022–2023 Allotment & TEKS Certification Form for Submission. (Goals 1, 2)**

Jennifer Mustain reviewed the requirements and the information included in the 2022-2023 Allotment and TEKS Certification Form.

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve the 2022-2023 Allotment and TEKS Certification Form for submission, as presented.

Motion carried – 5 – 0

**XII. Review and Consideration of Revisions to School Calendar for 2022-2023 (Goals 1, 2, 3)**

Clay Braden reviewed the revisions being recommended for the 2022-2023 School Calendar.

A motion was made by Nikki Ahrens, seconded by Haley Babb to approve the calendar revisions, as presented.

Motion carried – 5 – 0

**XIII. Review and Consideration of Addition of Nursing Science Courses to Alpine High School Curriculum (Goals 1, 2, 3)**

Chief Financial Officer Clay Braden outlined the proposal for the addition of Nurse Science Courses to the Alpine High School Curriculum. He explained that it would begin with one course the first year, adding courses each year, and would eventually be a complete program leading to Certified Nurse Assistant certification. District Nurse Gayla Owen would be the instructor, with Angela Juett serving as the overseer/manager. Mr. Braden told board members that Alpine ISD has been approved for a grant for the program totaling \$89,920.00.

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the addition of Nursing Science Courses to Alpine High School Curriculum, as proposed.

Motion carried – 5 – 0

**XIV. Construction Updates (Goals 1, 2, 4)**

**A. Alpine ISD**

Mr. McEntire updated the Board on the construction project from the perspective of the school district. He commended the construction crews, the Board, and School personnel for all working together. He said the atmosphere has been good, and progress is being made. His biggest concern, currently, is a timeline. He said both the Board and the construction companies have to weigh the options and decide the direction for moving forward. He said it's important to not have misinformation and lack of responsibility by some parties. Important to strive for transparency.

**B. Imperial Construction**

Chad Bernard addressed the Board. He said they have been working diligently on the schedule and have been able to pull in other sub-contractors to replace High Ridge. Rehired some of the High Ridge employees. New workers are working very hard to stay on schedule. Imperial has worked through all the issues and anticipate finishing the first or second week of August.

Mr. Bernard told board members that there would be some things not finished by August 1<sup>st</sup>, such as the landscape irrigation, job trailer site, south side of the building, due to demolition, etc.

He recommended using the professional movers, and Bobby Kelley will coordinate with the movers. Teachers will need to label boxes with room numbers. The moving dates have been set for July 6 – 8.

Imperial anticipates beginning demolition around August 1<sup>st</sup> and will coordinate with Coach Fellows to work out a plan for the athletes around the demolition.

Furniture is due to be delivered the last week in July and will take one week for completion.

Imperial believes they will be able to make the August 23 start date for school, and will do everything possible to make it happen.

**C. Parkhill**

Les Burke reported for Parkhill. He has been reviewing the progress and is very pleased with the paving and curbing. He said the concrete work looks really good. Also, very pleased with the site work. Commended Imperial for the manner in which they have handled the loss of High Ridge, and have taken very positive steps in moving forward. Mr. McEntire interjected by commending Imperial for being able to replace all

the sub-contractors and moving forward. He said they had exceeded his expectations.

Mr. Burke said that he knows Imperial will do everything they can to make the deadlines. There will be issues but he believes everyone can work together to get through it.

Dr. Billings expressed his appreciation to all involved for how the problems and setbacks have been handled.

**XV. Review and Consideration of CCR 048R - Interior Graphics Package - For Approval or Revision (Goals 2, 4)**

Les Burke reviewed the proposed change order. Board members discussed ways to scale back on the costs involved with the graphics package. Suggestions were made to delete the “word walls” and the tracks for student art, while keeping the Military Wall and the custom seals. This would result in a change of \$ 18, 420.94. Imperial said they would adjust the costs accordingly.

A motion was made by Mary McCallister, seconded by Adrian Billings to approve CCR 048R – Interior Graphics Package, with the recommended changes noted.

Motion carried – 5 – 0

**XVI. Review and Consideration of Design Change to the Security Entrance Halls of Alpine High School (Goals 2, 4)**

Les Burke provided information about the original plan for the security entrance halls, and the current status. He said it was an error and miscommunication between the architects and the construction crews. He reviewed the options and costs involved with changes.

A motion was made by Adrian Billings, seconded by Nikki Ahrens to accept the current design of the entrance hall without changing to the original plan.

Motion carried 5 – 0

Once again, the Board commended Imperial for success in adverse conditions.

**XVII. Reports (Goal 2)**

**A. Chief Financial Officer**

**1. Monthly Report**

Clay Braden, CFO, reviewed the tax collections and financials for the month of April, 2022

**2. Discussion of Financial Topics**

**a. Foundation School Program Update**

Mr. Braden reviewed the allotments and projections based on ADA. He stressed to the Board that the only way to impact the Founday School Program funds is to increase attendance.

**b. Property Value Study Discussion**

Mr. Braden reviewed the property value amounts, and indicated he anticipates a drop based on the number of protests and changes due to the propositions recently approved.

**c. Preliminary Budget Figures for 2022-2023 (Goals 1, 2, 3, 4)**

Mr. Braden reviewed the early projections for the budget and indicated the figures would probably result in a deficit budget. However, he will continue to monitor and adjust the budget to make cuts wherever possible.

**XVIII. Consideration of Budget Amendments (Goal 2)**

Mr. Braden explained the need for the budget amendments allowing for a re-allocation of funds due to a reduction in taxes from the 313 agreement. This will be offset by re-allocation of salary amounts, with zero change to the fund balance. Budget amendment # 2 is to allocate an increase in National School Lunch revenue funds, with zero change to fund balance.

Budget Amendment # 1

Local Maintenance 199

Decrease revenue accounts as follows:

199-99-5749-01-000-200000, 313 Agreement, by \$40,412.00

199-00-5711-00-000-200000, Current Yr M/O Taxes at 1.0024 by \$ 150,000.00

Decrease expenditure accounts as follows:

199-11-6119-00-041-211000, Teacher Salaries, AMS by \$ 18,448.00

199-11-6499-00-999-211000, Misc Operating Costs by \$ 5,000.00

199-31-6119-01-999-211000, LPC by \$ 53,592.00

199-36-6119-73-001-291000, Athletic Trainer by \$63,372.00

199-52-6299-00-999-299000, Security Officers by \$50,000.00

A motion was made by Mary McCallister, seconded by Nikki Ahrens to approve the budget amendment, as presented.

Motion carried – 5 – 0

Budget Amendment # 2 – Due to an increase in the School Lunch Revenue  
National School Breakfast and Lunch 240

Increase revenue account:

240-00-5922-00-000-2000, Natinal School Lunch by \$ 70,000

Increase expenditure accounts:

240-35-6341-00-001-299000, Food HS Campus by \$ 25,000.00

240-35-6341-00-041-299000, Food MS Campus by \$ 20,000.00

240-35-6341-00-101-299000, Food ES Campus by \$ 25,000.00

A motion was made by Mary McCallister, seconded by Haley Babb to approve the budget amendment, as presented.

Motion carried – 5 – 0

**Board member Jimmy Morris arrived to the meeting at 7:25 p.m.**

**XIX. Consent Items**

**A. Board Minutes of Previous Meetings (Goal 3)**

**1. April 20, 2022 - Regular Meeting**

**2. April 27, 2022 - Special Meeting**

**3. April 28, 2022 - Special Meeting**

**B. District Expenditures for Month of April, 2022 (Goal 2)**

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the consent items, as presented.

Motion carried – 6 – 0

**XX. Review and Consideration of Bids Received for Replacement of Bleacher Seats in Alpine High School Gym (Goals 2, 4)**

Clay Braden reviewed the quotes received for replacement of the bleacher seats, and discussed the pros and cons of each. His recommendation was to approve the quote received from Key Installation with a 10 year warranty, to replace the seat modules on the home side of the gym only.

A moiton was made by Mary McCallister, seconded by Adrian Billings to approve Mr. Braden's recommendation to award the bid to Key Installation, in the amount of \$24,045.00, as presented.

Motion carried – 6 – 0

**XXI. Review and Consideration of Possible Action Approving Floor Design for Alpine High School Gym (Goals 1, 2, 3, 4)**

Clay Braden presented the proposed design for the Alpine High School gym floor and discussed options for wording and colors.

A motion was made by Mary McCallister, seconded by Nikki Ahrens, to approve the design, as presented with recommended changes in wording and gold color.

Motion carried – 6 – 0

**XXII. Review and Consideration of Bids Received for Alpine Middle School Flooring Project (Goals 1, 2, 4)**

Mr. Braden reviewed the bids received and discussed the options.

A motion was made by Adrian Billings, seconded by Mary McCallister, to award the bid to Twin Flooring and Finishes, in the amount of \$ 159,225.00.

Motion carried 6 – 0

**XXIII. Review and Consideration of Action to Approve Recipient(s) of 2022 Alpine ISD Board of Trustee Scholarship (Goal 3)**

**Action on Item # XXIII was postponed until later in the meeting**

**XXIV. Revised Report of Board Member Continuing Education Hours (Goals 1, 2, 3, 4)**

Board President Eddie Natera read the amended report of Board Member Continuing Education Hours. It was necessary to present an amended report due to discrepancies in hours recorded by TASB.

A copy of the revised report is attached to these minutes.

**XXV. Superintendent Report (Goal 1, 2, 3, 4)**

**A. Enrollment Report**

Enrollment Report

Total enrollment stands at 957, with an ADA of 92.54 %.

Enrollment for the campuses is:

Alpine High School: 301 enrollment; ADA of 94.30 %.

Alpine Middle School: 273 enrollment; ADA of 93.07 %.

Alpine Elementary School: 383 enrollment; ADA of 91.02 %

**XXVI. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074**

**The Board adjourned to executive session at 7:59 p.m.**



- A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)**
  - 1. Employee Resignations or Retirements**
  - 2. Superintendent Recommendations for Employee Contracts for 2022-2023**
- B. Pursuant to Texas Gov't Code Sections 551.071, 551.074, 551.0821 and 551.129, Consultation with District's Legal Counsel and Deliberations Regarding Level III Grievance Pursuant to Board Policy DGBA(LOCAL) by C. Crawley**
- C. Pursuant to Texas Gov't Code Sections 551.074 and 551.0821, Consider Level III Grievance by C. Crawley (including Possible Presentations by Administration and Grievant) Pursuant to Board Policy DGBA(LOCAL)**

**XXVII. Open Session - Consider and Take Possible Action on Closed Session Deliberations**

**The Board reconvened in open session, at 8:38 p.m., taking action on Closed session deliberations as indicated below.**

- A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)**
  - 1. Employee Resignations or Retirements**

A motion was made by Mary McCallister, seconded by Nikki Ahrens, to accept the resignations of Monica Salmon and Molly Ferguson, effective at the end of the current school year.

Motion carried – 6 – 0

- 2. Superintendent Recommendations for Employee Contracts for 2022-2023**

A motion was made by Mary McCallister, seconded by Nikki Ahrens, to offer Probationary contracts to Sara Staton, Justin Ochoa, Kellie Davies, and Audra Hunt for the 2022-2023 school year.

Motion carried – 6 – 0

**The Board adjourned to executive session at 8:40 p.m. to confer with their lawyer on the Level III Grievance by C. Crawley.**

**The Board reconvened in open session, at 9:17 p.m.**

**The Board adjourned to executive session at 9:19 p.m. to hear and deliberate on the Level III Grievance by C. Crawley.**

**The Board reconvened in open session, at 10:41 p.m., taking action on Closed session deliberations as indicated below.**

**B. Consideration and Possible Action Regarding Level III Grievance by C. Crawley (including Possible Presentations by Administration and Grievant) Pursuant to Board Policy DGBA(LOCAL)**

A motion was made by Adrian Billings, seconded by Mary McCallister, to uphold the Administration decision at Level II in the matter of the grievance filed by C. Crawley.

Motion carried – 6 – 0

Board members expressed their appreciation to Ms. Crawley for bringing her concerns to the attention of the Board.

**XXIII. Review and Consideration of Action to Approve Recipient(s) of 2022 Alpine ISD Board of Trustee Scholarship (Goal 3)**

The Board returned to consideration of awarding of the Alpine ISD Board of Trustee Scholarship. The recommendation was to award the scholarship to Jaime Rodriguez, an honor graduate who will be attending Texas A & M University.

A motion was made by Adrian Billings, seconded by Jimmy Morris to award the Alpine ISD Board of Trustee Scholarship to Jaime Rodriguez, in the amount of \$ 1,000.00.

Motion carried – 6 – 0

**XXVIII. Schedule Future Meetings**

- Friday, May 20, 2022 at 5:30 p.m. – Alpine ISD Administration Building Board Room, Special Meeting for the purpose of considering the contract for Michelle Rinehart, Superintendent of Schools.

**XXIX. Adjournment**

There being no further business to come before the Board, a motion was made by Mary McCallister, seconded by Jimmy Morris to adjourn the meeting at 10:45 p.m.

Motion carried – 6 – 0

\*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)



**Board President**



**Board Secretary**

**Date of Approval:** 6/29/2022

**BOARD PRESIDENT'S SCRIPT – ANNOUNCEMENT OF BOARD TRAINING HOURS**  
**REVISED REPORT - 05/18/2022**

**Board President:**

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

As Board President, I am required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

The requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable.

There are seven training **areas** for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children

To the extent applicable to each board member, I will announce the completion or deficiency as to required training.

For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

At the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements.

### **Local District Orientation**

The following first-year board members have completed the local district orientation training:

Nikki Ahrens  
Jimmy Morris

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### **Orientation to the Texas Education Code**

The following first-year board members have time remaining to complete the Orientation to the Texas Education Code and have not yet scheduled this training:

Nikki Ahrens  
Jimmy Morris

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### **Post-Legislative Update to the Texas Education Code**

The following board members have completed Post-Legislative Update to the Texas Education Code training:

Adrian Billings  
Eddie Natera

The following board members have time remaining to complete the required Post-Legislative Update to the Texas Education Code training and have not yet scheduled this training.

Justin Cross  
Mary McCallister  
Joe Portillo

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### **Team Building**

The following board members have completed the annual team-building training:

Nikki Ahrens  
Adrian Billings  
Justin Cross  
Mary McCallister  
Jimmy Morris  
Eddie Natera  
Joe Portillo

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**Additional Continuing Education**

**NOTE: 10 hours for first-year members, 5 hours for subsequent years. Board President or Presiding Officer of the Board announce as applicable:**

The following board members have completed the additional continuing education requirements:

Nikki Ahrens  
Adrian Billings  
Mary McCallister  
Eddie Natera  
Joe Portillo

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The following board members are deficient in meeting the additional continuing education requirements:

Justin Cross

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The following board members have time remaining to complete the additional continuing education requirements and have not yet scheduled this training:

Jimmy Morris

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**Evaluating Student Academic Performance and Setting Goals**

**NOTE: This training must be completed every two years.**

The following board members have completed the biennial training on evaluating student academic performance and setting goals:

Nikki Ahrens  
Adrian Billings  
Justin Cross  
Mary McCallister  
Jimmy Morris  
Eddie Natera  
Joe Portillo

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The following board members have scheduled training to timely complete the biennial training on evaluating student academic performance and setting goals:

None

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## **Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children**

**NOTE: This training must be completed every two years.**

The following board members have completed the biennial training on identifying and reporting abuse and trafficking:

Adrian Billings  
Mary McCallister  
Eddie Natera  
Joe Portillo

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The following board members are deficient in meeting the required biennial training on identifying and reporting abuse and trafficking:

Justin Cross

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The following board members have time remaining to complete the biennial training on identifying and reporting abuse and trafficking and have not yet scheduled this training:

Nikki Ahrens  
Jimmy Morris

### **EXCEEDING REQUIRED CONTINUING EDUCATION**

- Board Member Nikki Ahrens exceeded the required amount of continuing education training by 8.0 hours.
- Board Member Adrian Billings exceeded the required amount of continuing education training by 15.5 hours.
- Board Member Justin Cross is deficient in the required amount of continuing education training.
- Board Member Mary McCallister exceeded the required amount of continuing education training by 9.0 hours
- Board Member Eddie Natera exceeded the required amount of continuing education training by 12.75 hours.
- Board Member Joe Portillo exceeded the required amount of continuing education training by 10.75 hour.
- Board Member Jimmy Morris has time remaining to complete his required amount of continuing education training

ALPINE INDEPENDENT SCHOOL DISTRICT  
 PROPOSED BUDGET AMENDMENT  
 Wednesday, May 18, 2022

ACCOUNT NAME	ACCOUNT #	2021-2022 BUDGET	AMEND TO	INCREASE (DECREASE)
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**LOCAL MAINTNANCE - 199**

313 AGREEMENT	199-00-5749-01-000-200000	\$ 150,000.00	\$ 109,588.00	\$ (40,412.00)
CURR YR M/O TAXES @ 1.0024	199-00-5711-00-000-200000	\$ 6,323,745.00	\$ 6,173,745.00	\$ (150,000.00)

**LOCAL MAINTNANCE - 199**

TEACHER SALARIES AMS	199-11-6119-00-041-211000	\$ 788,854.93	\$ 770,406.93	\$ (18,448.00)
MISCELLANEOUS OPERATING COSTS	199-11-6499-00-999-211000	\$ 5,000.00	\$ -	\$ (5,000.00)
LPC	199-31-6119-01-999-211000	\$ 53,592.00	\$ -	\$ (53,592.00)
ATHLETIC TRAINER	199-36-6119-73-001-291000	\$ 63,372.00	\$ -	\$ (63,372.00)
SECURITY OFFICERS	199-52-6299-00-999-299000	\$ 170,000.00	\$ 120,000.00	\$ (50,000.00)

CHANGE OF FUND BALANCE \$ -

BOARD APPROVAL  DATE 5-18-2022 SECRETARY Nikki Ann DATE 5/18/22

SUPERINTENDENT APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_ BUSINESS OFFICE APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_



ALPINE INDEPENDENT SCHOOL DISTRICT  
 PROPOSED BUDGET AMENDMENT  
 Wednesday, May 18, 2022

<u>ACCOUNT NAME</u>	<u>ACCOUNT #</u>	<u>2021-2022</u>	<u>BUDGET</u>	<u>AMEND</u>	<u>TO</u>	<u>INCREASE</u>
						<u>(DECREASE)</u>

**NATL SCHOOL BREAKFAST & LUNCH - 240**

NATIONAL SCHOOL LUNCH      240-00-5922-00-000-2000      \$ 215,000.00      \$ 285,000.00      \$ 70,000.00

**NATL SCHOOL BREAKFAST & LUNCH - 240**

FOOD HS CAMPUS	240-35-6341-00-001-299000	\$ 40,000.00	\$ 65,000.00	\$ 25,000.00
FOOD MS CAMPUS	240-35-6341-00-041-299000	\$ 55,000.00	\$ 75,000.00	\$ 20,000.00
FOOD ES CAMPUS	240-35-6341-00-101-299000	\$ 63,000.00	\$ 88,000.00	\$ 25,000.00

CHANGE OF FUND BALANCE      \$ -

BOARD APPROVAL      [Signature]      DATE      5-18-2022      SECRETARY      [Signature]      DATE      5/18/22

SUPERINTENDENT APPROVAL      \_\_\_\_\_      DATE      \_\_\_\_\_      BUSINESS OFFICE APPROVAL      \_\_\_\_\_      DATE      \_\_\_\_\_