

Minutes of Regular Meeting

The Board of Trustees Alpine ISD

A Regular Meeting of the Board of Trustees of Alpine ISD was held on Wednesday, June 29, 2022, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

I. Call Meeting to Order

Board President Eddie Natera called the meeting to order at 5:31 p.m.

Members Present: Nikki Ahrens, Haley Babb, Mary McCallister, Jimmy Morris, Joe Portillo, and Board President, Eddie Natera

Members Absent: Adrian Billings

Others Present: Michelle Rinehart, Superintendent of Schools
Dennis McEntire, Construction Supervisor

II. Invocation

III. Pledges of Allegiance to the Flags

IV. Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on June 23, 2022.

V. Open Forum - Public Comment

Liz Templeton addressed the Board about the possibility of Alpine ISD becoming a Guardian School. She said was representing numerous parents intertested in the possibility of opening the discussion about the program. Additionally, Ms. Templeton addressed the Board about the possibility of a dual language immersion program, utilizing both English and Spanish, being implemented by the District.

VI. Public Hearing for Discussion of Proposed Budget and Tax Rate for 2022-2023 (Goals 1, 2, 3, 4)

Board President Eddie Natera convened the public hearing at 5:36 p.m. for discussion of the Proposed Budget and Tax Rate for 2022-2023.

Clay Braden, Chief Financial Officer for the district, reviewed the proposed budget and tax rate for the 2022-2023 fiscal year. He said the proposed tax rate is

\$.9429, as opposed to the tax rate of \$1.0024 for the current year. Audience members and board members were given the opportunity to ask questions.

VII. Adjournment of Public Hearing and Reconvening of Open Meeting

Board President Eddie Natera adjourned the public hearing at 5:39 p.m. and resumed the regular meeting agenda.

VIII. Review and Consideration of Proposal for Historic Sign at Kokernot Baseball Field (Goals 2, 3, 4)

Clay Braden introduced Chris Ruggia, tourism director for the City of Alpine. Mr. Braden gave an overview and pictures of signs already installed in the area. He said the District has been approached by Mr. Ruggia and Kristen Cavness about the possibility of installing one of the informational historic signs at Kokernot Baseball Field. Funds for the signs are budgeted through hotel/motel tax funds, and would be installed at no expense to the District. The District would have final approval on the design of the sign, prior to installation.

A motion was made by Mary McCallister, seconded by Joe Portillo to grant approval for development and installation of the historic sign at Kokernot Baseball Field, pending final approval of the sign design.

Motion carried – 6 – 0

IX. Review and Consideration of Proposed Budget and Tax Rate for 2022-2023 (Goals 1, 2, 3, 4)

Clay Braden reviewed the final figures for the proposed budgets for 2022-2023.

Fund 199 – Local Maintenance

Total Revenues of \$11,331,565.00

Total Expenditures of \$11,635,726.50

Projected Deficit of (\$ 304,161.50)

Fund 240 – National School Breakfast and Lunch Program

Total Revenues - \$ 577,088.48

Total Expenditures - \$ 577,088.4 – National School Breakfast and Lunch Program

Total Revenues - \$ 577,088.48

Total Expenditures - \$ 577,088.48

Balanced Budget -0-

Fund 511 – Debt Service

Total Revenues - \$ 1,430,000.00

Total Expenditures - \$ 1,229,181.00

Projected Difference of \$ 200,819.00

A motion was made by Mary McCallister, seconded by Nikki Ahrens to adopt the budgets for 2022-2023, as presented, with no action being taken on the tax rate at this time.

Motion carried – 6 – 0

X. Construction Updates (Goals 1, 2, 4)

A. Alpine ISD

Mr. McEntire reported on the construction project for Alpine ISD. He said all issues are being dealt with and work is progressing at an increased pace with increased quality of work. He anticipates move-in date being on target. Mr. McEntire told board members he has been very impressed with everyone working together to address and solve issues. Plans are progressing very well.

B. Imperial Construction

Chad Barnard addressed the Board about progress. Elevator has been installed and inspected. Flooring and doors are being installed and painting is continuing. He said progress has been much better since High Ridge left the job. Bobby Kelley has turned in the insurance check for the gym floor. He said the duct socks will be shipped on July 22 for the high school gym. Once received, installation will take approximately 2 to 3 days. Power in the old building will be left on until the last week of July for movers and abatement of the building. Demolition is scheduled for the first week of August.

C. Parkhill

Les Burke addressed the Board on behalf of Parkhill. He said he had walked the entire project and was pleased with the progress. Is continuing to work Greg Carroll on roofing concerns. He said man power concerns are causing some issues. Mr. Burke addressed the Board with concerns he has about the lack of fire alarm coverage on the second floor of the field house. He said that a system needs to be installed. The bond project included fire alarm systems for the new addition to the field house and the lower floor, but nothing was allowed for the second floor of the field house. He said it would need to be addressed.

XI. Review and Consideration of CCR-051R2 - Fume Hood Electrical and Plumbing. (Goals 1, 2, 4)

Les Burke explained that the electrical and plumbing for the fume hoods were omitted from the original drawings. Following discussion, board members recommended that Parkhill absorb the cost and asked that Mr. Burke discuss it with Alan Wolfe.

No action was taken, pending response from Parkhill on the omission.

XII. Review and Consideration of CCR-053R - Trophy Cases (Goals 1, 2, 4)
Les Burke discussed CCR-053R, construction of trophy cases

A motion was made by Mary McCallister, seconded by Joe Portillo to deny CCR-053R, Trophy Cases, in the amount of \$ 18,323.13.

Motion carried – 6 – 0

XIII. Review and Consideration of CCR-054R - Remove Trophy Cases from Scope of Work (Goals 1, 2, 4)

A motion was made by Joe Portillo, seconded by Mary McCallister to approve CCR-054R, to remove trophy cases from scope of work for the High School project, resulting in \$22,800.00 being added back to the contingency fund.

Motion carried – 6 – 0

XIV. Review and Consideration of CCR-057R - Art Room Flooring - Sealed Concrete (Goals 1, 2, 4)

A motion was made by Mary McCallister, seconded by Haley Babb, to approve CCR-057R – Art Room Flooring – Sealed Concrete, at a cost of \$ 2,633.50, as presented.

Motion carried – 6 – 0

XV. Review and Consideration of Bids Received for Student Insurance for 2022-2023 (Goals 1, 2, 3)

Clay Braden reviewed the proposals received for Student Insurance for 2022-2023, and discussed the merits of each proposal. Proposals were received from Monarch and Texas Kids First. Mr. Braden recommended Texas Kids First.

A motion was made by Mary McCallister, seconded by Nikke Ahrens to approve Mr. Braden's recommendation to accept the proposal from Texas Kids First for the provision of student insurance for 2022-2023.

Motion carried – 6 – 0

XVI. Reports (Goal 2)
A. Chief Financial Officer
1. Monthly Report

Clay Braden, CFO, reviewed the tax collections and financials for the month of May, 2022

2. Discussion of Financial Topics

Mr. Braden updated board members on the status of the Middle School flooring project, high school bleachers, and high school gym floor graphics.

XVII. Consideration of Budget Amendments for 2021-2022 (Goal 2)

Mr. Braden reviewed the details of the proposed amendment.

The budget amendment included multiple revenue accounts, some increases and some decreases due to realized numbers for end of the year finances, to improve accuracy. The expense accounts were adjusted accordingly, as well, to properly cover all expenditures for the year.

A motion was made by Nikki Ahrens, seconded by Mary McCallister, to approve the budget amendments, as presented, resulting in a net change of \$149,000.00 being returned to Fund Balance.

A copy of the amendment will be attached to these minutes.

Motion carried – 6 – 0

XVIII. Consent Items

A. Board Minutes of Previous Meetings (Goal 3)

- 1. May 16, 2022 - Special Meeting**
- 2. May 18, 2022 - Regular Meeting**
- 3. May 20, 2022 - Special Meeting**
- 4. June 8, 2022 - Special Meeting**
- 5. June 20, 2022 - Special Meeting**

Board President Eddie Natera pointed out that the statement he made commending Justin Cross, outgoing board member was made before the meeting began, therefore, should not be included in the minutes of the May 18th meeting.

B. District Expenditures for Month of May, 2022 (Goal 2)

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve the consent items, with the deletion as specified for the minutes of the May 18, 2022, meeting.

Motion carried – 6 – 0

XIX. Summer School Update (Information Only - No Action Required) (Goals 1, 3)

Dr. Rinehart reviewed numbers from summer school outlining the number of teachers, paraprofessionals, and students. She said, overall, summer school was successful, providing 40 hours of instruction over 10 days. The summer meal program continues through June 30, 2022, for lunch only.

XX. Review and Consideration of TASB Policy Update 119, affecting local policies as follows: (Goals 1,2,3,4)

- **CPC(LOCAL): OFFICE MANAGEMENT - RECORDS MANAGEMENT**
- **DMA(LOCAL): PROFESSIONAL DEVELOPMENT - REQUIRED STAFF DEVELOPMENT**
- **EHAA(LOCAL): BASIC INSTRUCTIONAL PROGRAM - REQUIRED INSTRUCTION (ALL LEVELS)**
- **EHB(LOCAL): CURRICULUM DESIGN - SPECIAL PROGRAMS**
- **EHBA(LOCAL): SPECIAL EDUCATION - IDENTIFICATION, EVALUATION, AND ELIGIBILITY**
- **EHBB(LOCAL): SPECIAL PROGRAMS - GIFTED AND TALENTED STUDENTS**
- **EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION**
- **FFBA(LOCAL): CRISIS INTERVENTION - TRAUMA-INFORMED CARE**
- **FFH(LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

Dr. Rinehart reviewed the policy changes included in TASB Policy Update 119.

A motion was made by Mary McCallister, seconded by Haley Babb to approve the Superintendent's recommendation to adopt TASB Policy Update 119, as presented.

Motion carried – 6 – 0

XXI. Review and Consideration of Action Granting an Exception to Board Policy DC (Local), Thereby Delegating Temporary Hiring Authority to the Superintendent for the Months of July and August, 2022 (Goal 1)

Dr. Rinehart explained the request for hiring authority due to time needed for contracts and the 45-day rule for release of contracts for incoming personnel.

A motion was made by Mary McCallister, seconded by Joe Portillo, to grant an exception to Board Policy DC (Local), thereby delegating temporary hiring authority to the Superintendent for the months of July and August, 2022.

Motion carried – 6 – 0

XXII. Superintendent Report (Goal 1, 2, 3, 4)

A. Enrollment Report

Enrollment Report

Total enrollment stands at 957, with an ADA of 92.66 %.

Enrollment for the campuses is:

Alpine High School: 302 enrollment; ADA of 92.66 %.

Alpine Middle School: 275 enrollment; ADA of 93.18 %.

Alpine Elementary School: 373 enrollment; ADA of 91.13 %

The refined ADA for the year was 841. The budget for the coming year has been built on an ADA of 830.

B. Communication Plan

Dr. Rinehart reviewed her communication plan, utilizing various forms of media to spread good news about the district, including newspapers, radio, social media, internal updates for staff and administrators, Remind app, and working with local businesses.

C. Entry Plan Update

Dr. Rinehart told board members she has been scheduling appointments to meet with community leaders, SRSU, and agencies to establish collaborative partnerships. She outlined the meetings she has already had with Sheriff Dodson and Mayor Eaves, and discussed upcoming meetings. She hopes to establish goals and plans for continuing collaborations and partnerships with entities. Will be doing a regular article in the newspaper, and a radio program every other Friday.

XXIII. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074

The Board adjourned to executive session at 7:17 p.m.

A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)

- 1. Employee Resignations or Retirements**
- 2. Superintendent Recommendations for Employee Contracts for 2022-2023**

XXIV. Open Session - Consider and Take Possible Action on Closed Session Deliberation

The Board reconvened in open session, at 7:51 p.m., taking action on Closed session deliberations as indicated below.

A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)

1. Employee Resignations or Retirements

No action – no resignations or retirements

2. Superintendent Recommendations for Employee Contracts for 2022-2023

A motion was made by Mary McCallister, seconded by Joe Portillo to offer a part-time (50%) Probationary contract to Sarah Beth Baxley, for the position of Instructional Technologist.

Motion carried – 6 – 0

A motion was made by Haley Babb, seconded by Mary McCallister to offer a non-certified contract with a certification addendum to Mary Jane Castillo, for the position of 5th grade mathematics teacher.

Motion carried – 6 – 0

XXV. Schedule Future Meetings

- Wednesday, July 20, 2022, at 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting with Level III Grievance Hearing

XXVI. Adjournment

There being no further business to come before the Board, a motion was made by Nikki Ahrens, seconded by Jimmy Morris to adjourn the meeting at 7:54 p.m.

Motion carried – 6 – 0

*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)



Board President



Board Secretary

Date of Approval:

7/20/2022

ALPINE INDEPENDENT SCHOOL DISTRICT
 PROPOSED BUDGET AMENDMENT
 Wednesday, June 29, 2022

ACCOUNT NAME	ACCOUNT #	2021-2022 BUDGET	AMEND TO	INCREASE (DECREASE)
LOCAL MAINTNANCE - 199				
CURR YR M/O TAXES @ 1.0024	199-00-5711-00-000-200000	\$ 6,173,745.00	\$ 6,202,875.60	\$ 29,130.60
TAXES, PRIOR YEARS	199-00-5712-00-000-200000	\$ 150,000.00	\$ 167,356.20	\$ 17,356.20
PENALTIES, INTEREST, OTHER TAX	199-00-5719-00-000-200000	\$ 70,000.00	\$ 104,338.30	\$ 34,338.30
TEXAS CLASS INTEREST	199-00-5742-04-000-200000	\$ 8,600.00	\$ 5,568.80	\$ (3,031.20)
TRANSPORTATION REVENUE	199-00-5749-02-000-200000	\$ -	\$ 16,887.95	\$ 16,887.95
AVAILABLE SCHOOL FUND	199-00-5811-00-000-200000	\$ 189,835.00	\$ 475,000.00	\$ 285,165.00
FOUNDATION ENTITLEMENT	199-00-5812-00-000-200000	\$ 3,122,104.00	\$ 3,300,790.81	\$ 178,686.81
SCH HEALTH & RELATED SERV-SHARS	199-00-5931-00-000-200000	\$ 300,000.00	\$ 264,532.48	\$ (35,467.52)
MEDICAID ADMIN CLAIM PGM-MAC	199-00-5932-00-000-200000	\$ 80,000.00	\$ 26,933.86	\$ (53,066.14)
LOCAL MAINTNANCE - 199				
TEACHER SALARIES AHS	199-11-6119-00-001-211000	\$ 692,517.67	\$ 628,517.67	\$ (64,000.00)
TEACHER SALARIES AMS	199-11-6119-00-041-211000	\$ 770,406.93	\$ 640,406.93	\$ (130,000.00)
TEACHER SALARIES ST COMP	199-11-6119-00-101-230000	\$ 194,000.00	\$ 154,000.00	\$ (40,000.00)
SUPPORT PERSONNEL - ES	199-11-6129-00-101-211000	\$ 115,000.00	\$ 80,000.00	\$ (35,000.00)
TRS ON-BEHALF BENEFIT	199-11-6144-00-699-200000	\$ 50,000.00	\$ 25,000.00	\$ (25,000.00)
BAND INSTRUMENTS	199-11-6649-71-001-299000	\$ 20,000.00	\$ 10,000.00	\$ (10,000.00)
ELEMENTARY LIBRARIAN	199-12-6119-00-101-299000	\$ 53,479.00	\$ 479.00	\$ (53,000.00)
SALARY H/S LIBRARIAN	199-12-6119-00-001-299000	\$ 61,000.00	\$ 56,000.00	\$ (5,000.00)
TEACHER TRAVEL MS	199-13-6411-00-041-211000	\$ 2,500.00	\$ 10,500.00	\$ 8,000.00
TEACHER TRAVEL ES	199-13-6411-00-101-211000	\$ 3,500.00	\$ 10,500.00	\$ 7,000.00
SALARIES SUPPORT PERSONAL M/S	199-23-6129-00-041-299000	\$ 50,565.00	\$ 136,565.00	\$ 86,000.00

SUPPORT PERSONNEL NURSE AID	199-33-6129-00-999-299000	\$ 75,104.00	\$ 38,104.00	\$ (37,000.00)
GROUP HEALTH	199-33-6142-00-999-299000	\$ 7,228.00	\$ 1,228.00	\$ (6,000.00)
GASOLINE/OTHER FUELS VEHICLES	199-34-6311-00-999-299000	\$ 60,000.00	\$ 115,000.00	\$ 55,000.00
PARTS/SUPPLIES TRANSPORTATION	199-34-6319-00-999-299000	\$ 60,000.00	\$ 115,000.00	\$ 55,000.00
SUPPORT PERSONNEL	199-41-6129-00-750-299000	\$ 38,934.00	\$ 98,934.00	\$ 60,000.00
SUPERINTENDENT SALARY	199-41-6119-00-701-299000	\$ 130,000.00	\$ 160,000.00	\$ 30,000.00
LEGAL SERVICES	199-41-6211-00-720-299000	\$ 15,000.00	\$ 35,000.00	\$ 20,000.00
M/O REGULAR SUPPLIES	199-51-6319-00-999-299000	\$ 145,000.00	\$ 220,000.00	\$ 75,000.00
TRS ON-BEHALF BENEFIT	199-61-6144-00-101-211000	\$ -	\$ 1,000.00	\$ 1,000.00
FROST CAPITAL LEASE PRINCIPAL	199-71-6512-00-999-299000	\$ 39,874.00	\$ 43,874.00	\$ 4,000.00
AHS GYM FLOOR	199-81-6629-01-001-299000	\$ -	\$ 115,000.00	\$ 115,000.00
AMS FLOORING PROJECT	199-81-6629-02-041-299000	\$ -	\$ 160,000.00	\$ 160,000.00
AHS GYM BLEACHERS	199-81-6639-00-001-299000	\$ -	\$ 25,000.00	\$ 25,000.00
HIGH SCHOOL PROJECT	199-81-6629-00-001-299000	\$ -	\$ 25,000.00	\$ 25,000.00

CHANGE OF FUND BALANCE

\$ 149,000.00

Eddie Natta

BOARD APPROVAL

6-29-2022

DATE

Nikki Alms

SECRETARY

6/29/22

DATE

B. Minehart

SUPERINTENDENT APPROVAL

6/29/2022

DATE

Clay Braden

BUSINESS OFFICE APPROVAL

6/30/22

DATE