

Minutes of Regular Meeting

The Board of Trustees Alpine ISD

A Regular Meeting of the Board of Trustees of Alpine ISD was held Wednesday, February 24, 2021, beginning at 5:30 PM in the Alpine Middle School Library.

I. Call Meeting to Order

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Adrian Billings, Rachel Carvajal, Mary McCallister, Joe Portillo, and Eddie Natera

Billy Ray Laxton arrived at 6:30 p.m.

Others Present: Becky McCutchen, Superintendent of Schools

Members Absent: Justin Cross

II. Invocation

III. Pledges of Allegiance to the Flags

IV. Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on February 11, 2021 at 3:45 p.m. Due to inclement weather and power outages, the meeting had to be postponed from February 17 to February 24, 2021. A notice verifying the postponement was posted on February 17, 2021 at 12:00 p.m.

V. Open Forum - Public Comment

Justin Downing addressed the Board, stating that he was very respectfully, once again, requesting the use of Alpine ISD gyms by youth basketball teams. He stated that he believed all groups would work together to assure that the facilities could be used in a safe manner, sanitizing facilities as necessary after each use. Mr. Downing also stated that he was aware that facility use would have to be coordinated around construction.

VI. Construction Update on High School Project (Goals 2, 4)

Les Burke reviewed the CCR Log of approved and pending change orders. Frank Patton updated the Board on site work and the deed research for utility work.

Allen Wolfe provided an update on the inspections of the concrete work to determine if there was any damage caused by the freezing conditions.

VII. Review and Consideration of Construction Change Request #10 - Add Ceiling Grid and Tile in the Kitchen and Locker Rooms Following Asbestos Abatement (Goals 2, 4)

Les Burke reviewed the proposed change order at a cost of \$35,540.82.

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve Change Request # 10, as presented, for the addition of ceiling grid and tile in the kitchen and locker rooms following asbestos abatement, at a cost of \$35,540.82.

Motion carried – 5 – 0

VIII. Review and Consideration of Construction Change Request #13 - Add Above Ceiling Automatic Fire Protection in Existing Building Areas Due To Exposed Combustible Material (Goals 2, 4)

Les Burke reviewed the need for the proposed change order, at a cost of \$13,856.00, and discussed possible options.

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve Construction Change Request # 13, as presented, for the addition of above ceiling automatic fire protection in existing building areas due to exposed combustible material, at a cost of \$13,856.00.

Motion carried – 4 – 1, with Joe Portillo casting the dissenting vote

IX. Presentation of Accountability Plaques to Campus Principals (Goal 1)

Ms. McCutchen presented accountability plaques to each campus principal, outlining distinctions. Mr. Natera, Board President, presented the District accountability plaque to Ms. McCutchen. Verl O’Bryant, Alpine Elementary Principal, recognized the contributions by Ms. Nancy Roll towards raising the Alpine Elementary from an “F” to a “B”

Board Member, Billy Ray Laxton arrived at 6:30 p.m.

X. Monthly Update on HB3 Board Goals (Goal 1)

Alpine Elementary Principal, Verl O’Bryant, and Alpine High School Interim Principal, Lee Sanchez, reviewed progress towards HB3 Board Goals. Mr. Sanchez also discussed progress on CCMR certifications and strategies for improvement towards reaching goals.

XI. Campus Data Presentations (Goal 1)

A. Alpine Elementary School – Mr. O’Bryant reviewed assessment data and strategies being implemented with students.

B. Alpine Middle School – Mr. Patterson reviewed assessment data, benchmarks, and discussed strategies being utilized, including widespread implementation of tutorials. He also discussed current campus activities.

C. Alpine High School – Mr. Sanchez reviewed assessment data, strategies, and implementation of campus tutorials.

XII. Review and Consideration of Engagement Letter with Singleton, Clark, and Company, P.C., for Provision of Audit Services for FY 2021 (Goal 2)

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve Superintendent McCutchen’s recommendation to accept the engagement letter with Singleton, Clark, and Company, P.C. for provision of audit services for FY 2021, at a cost of \$38,500.00.

Motion carried – 6 – 0

XIII. Review and Consideration of Resolution to Approve FY22 State Criminal Justice Planning Funds - Juvenile Justice & Truancy Prevention Grant, Grant # 4088502 (Goals 1, 2)

A motion was made by Rachel Carvajal, seconded by Billy Ray Laxton, to approve Superintendent McCutchen’s recommendation to adopt a resolution approving FY22 State Criminal Justice Planning Funds - Juvenile Justice & Truancy Prevention Grant, Grant # 4088502, as presented.

Motion carried – 6 – 0

XIV. Review and Consideration of Resolution to Approve FY22 Victim Assistance, General Victim Assistance Direct Services Program (VOCA) Grant, Grant # 3840603 (Goals 1, 2)

A motion was made by Rachel Carvajal, seconded by Mary McCallister, to approve Superintendent McCutchen’s recommendation to adopt a resolution approving FY22 Victim Assistance, General Victim Assistance Direct Services Program (VOCA) Grant, Grant # 3840603, as presented.

Motion carried – 6 – 0

XV. Review and Consideration of Resolution to Approve FY22 Criminal Justice Program Grant, Grant # 3650104 (Goals 1, 2)

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve Superintendent McCutchen’s recommendation to adopt a resolution approving FY22 Criminal Justice Program Grant, Grant # 3650104, as presented.

Motion carried – 6 – 0

XVI. Reports (Goal 2)

A. Chief Financial Officer

1. Monthly Report

Becky McCutchen reviewed the tax collections and financials for the month of January, 2021.

2. Discussion of Financial Topics

a. Discussion of Budget Priorities for 2021-2022

Ms. McCutchen asked the board members to begin developing a list of budget priorities for the next meeting and told board members that the budget planning process for 2021-2022 had begun.

XVII. Consideration of Budget Amendments (Goal 2) - None

XVIII. Consent Items

A. Board Minutes of Previous Meetings (Goal 3)

1. January 20, 2021 - Regular Meeting

B. District Expenditures for Month of January, 2021 (Goal 2)

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve the consent items, as presented.

Motion carried – 6 – 0

XIX. Superintendent Report (Goal 1, 2, 3, 4)

A. Enrollment Report

Total enrollment stands at 940, with an ADA of 94.86 %.

Enrollment for the campuses is:

Alpine High School: 308 enrollment; ADA of 96.39 %.

Alpine Middle School: 275 enrollment; ADA of 94.35 %.

Alpine Elementary School: 357 enrollment; ADA of 94.23 %

Ms. McCutchen told board members that she would be preparing a Missed School Days waiver to submit to TEA. The waiver will be submitted for approval during the March board meeting.

B. Accountability Update

Ms. McCutchen reviewed the 2021 TEA Academic Accountability System Framework. Districts and Campuses were not rated this year due to COVID-

19. Additionally, she reviewed changes to domains in the accountability system.

C. COVID-19 Update

Ms. McCutchen told board members that as of meeting time, there were no positive cases identified in the District. However, there are a few students and staff members in quarantine, due to family exposure.

D. Special Education Cyclical Monitoring Review

Ms. McCutchen reviewed the Texas Education Agency Diagnostic Framework and Monitoring Schedule.

XX. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074

The Board adjourned to executive session at 7:31 p.m.

A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)

- 1. Employee Resignations or Retirements**
- 2. Superintendent Recommendations for Employee Contracts for 2020-2021**
- 3. Hear and Deliberate Regarding Superintendent Recommendation for Contract for Chief Financial Officer for Remainder of 2020-2021 and 2021-2022**
- 4. Hear and Deliberate Regarding Superintendent Recommendations for Administrative Contracts for 2021-2022**

XXI. Open Session - Consider and Take Possible Action on Closed Session Deliberations

The Board reconvened in open session, at 8:07 p.m., taking action on Closed Session deliberations as indicated below.

A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)

1. Employee Resignations or Retirements

A motion was made by Mary McCallister, seconded by Rachel Carvajal, to approve Ms. McCutchen's recommendation to accept the resignation of Nancy Roll as part-time testing coordinator, effective at the end of the current school year.

Motion carried – 6 – 0

2. Superintendent Recommendations for Employee Contracts for 2020-2021

No action taken

3. Superintendent Recommendation for Chief Financial Officer Contract for Remainder of 2020-2021 and 2021-2022

A motion was made by Rachel Carvajal, seconded by Mary McCallister, to approve Ms. McCutchen's recommendation to offer a 12-month, Non-Certified Professional contract to Clay Braden for the position of Chief Financial Officer, beginning on May 24, 2021, and extending through the 2021-2022 school year.

Motion carried – 6 – 0

4. Consider and Take Action Regarding Superintendent Recommendations for Administrative Contracts for 2021-2022

Ms. McCutchen reviewed the list of recommendations for Administrative Contracts for 2021-2022.

A motion was made by Mary McCallister, seconded by Joe Portillo to approve Ms. McCutchen's recommendations for Administrative contracts for 2021-2022, as presented. A copy of the recommendations is attached to these minutes.

Motion carried – 6 – 0

XXII. Schedule Future Meetings

- Wednesday, March 24, 2021, at 5:30 p.m. – Alpine Elementary School Cafeteria, Regular Meeting

XXIII. Adjournment

There being no further business to come before the Board, a motion was made by Mary McCallister, seconded by Joe Portillo, to adjourn the meeting at 8:12 p.m.

Motion carried – 6 – 0

*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

Board President

Board Secretary

Date of Approval: March 24, 2021

Administrative Contract Recommendations
2020-2021
February 24, 2021

Name	Type	# of Months
Verl O'Bryant	Multi-Year Term Contract – Certified Administrator	12
Cody Patterson	Multi-Year Term Contract – Certified Administrator	12
Mesinda Llanez	Multi-Year Term Contract – Certified Professional	12
John Fellows	Multi-Year Term Contract – Certified Professional	12
Caroline Fox	Multi-Year Term Contract – Certified Professional	11
Carole Causey	Multi-Year Non Certified Professional Contract	12
Darin Nance	Multi-Year Non Certified Professional Contract	11
Jessica Chavez	One-Year Term Contract – Certified Administrator	11
Judith Pardo-Alferez	One-Year Term Contract – Certified Administrator	11
Clay Braden	Non Certified Professional Contract (Effective dates – 5/24/2021 through 6/30/2022)	12

NOTE: Multi-Year = Two years