

# Minutes of Regular Meeting

## The Board of Trustees Alpine ISD

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A Regular Meeting of the Board of Trustees of Alpine ISD was held on Thursday, September 22, 2022, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

**I. Call Meeting to Order**

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Adrian Billings, Mary McCallister, Jimmy Morris, Joe Portillo, and Board President, Eddie Natera

Members Absent: Haley Babb

Others Present: Michelle Rinehart, Superintendent of Schools

**II. Invocation**

**III. Pledges of Allegiance to the Flags**

**IV. Verification of Compliance with the Open Meetings Law.** This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on September 16, 2022 at 4:45 p.m.

**V. Open Forum - Public Comment**

None

**VI. Construction Updates (Goals 1, 2, 4)**

**A. Alpine ISD**

Imperial is working on punch lists on nights and weekends. Courtyard in under progress, getting ready to pour sidewalks. A new roofing company has been brought in and working to move things forward towards compliance. Imperial is addressing plumbing issue. Students and Staff are excited with the new building. Dr. Rinehart commended everyone for working together to make it work. Both Dr. Rinehart and Mr. Vickers commended Eddie Bauer for his willingness to help wherever possible.

**B. Imperial Construction**

Eddie Bauer reported on concrete pours, working on punch lists, roofing issues, and progress on unfinished areas. Bobby Kelly addressed the roofing issues and said that ACR is no longer on the job. Checking on other

companies to replace ACR and hopefully the change-over will be finalized within the next two weeks. On October 26, there will be a meeting with the contractors, manufacturer, AISD personnel, and installer to address the flooring issues. Imperial is currently waiting on final reports from ServPro, and the millwork company to review damage from water. Provided an update on the plumbing issues, repairs, and remediation. Problems will be corrected as soon as possible. Imperial hopes to complete the courtyard area in October. Imperial assured board members that the new roofing company will honor the warranty on the roof. Additionally, programming for lighting was discussed. It involves a left over problem from High Ridge, but is being addressed and should be resolved soon.

**C. Parkhill, including review of CCR Log**

Derek Kaiser reported for Parkhill. Work is continuing on punch lists and will continue to do so. Work on courtyard has begun and is progressing well.

**VII. Review and Consideration of CCR-064 - Adding Door Alarms to Specified Exterior Doors. (Goals 1, 2, 4)**

- **Option A - Local and Remote**
- **Option B - Local Only**

Dr. Rinehart explained to board members that this change order was requested by the District, and she is recommending approval of Option A, for both remote and local alarms, at a cost of \$19,000.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve CCR-064 - Adding Door Alarms to Specified Exterior Doors, Option A, Local and Remote alarms.

Motion carried – 6 – 0

**VIII. Review and Consideration of CCR-065 - Adding Roller Shades to First Floor Interior Classrooms ( Goals 1, 2, 4)**

Dr. Rinehart explained to board members that CCR-065 was requested by the District, and she is recommending approval, with some amendments, at a cost of \$9,300.00.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve CCR-065 - Adding Roller Shades to First Floor Interior Classrooms, with an amendment to exclude shades for the welding and ag shops.

Motion carried – 6 – 0

**IX. Campus Reports (Goal 1)**

- A. Alpine Elementary School –** Mr. Wubbena reported on current activities at the Elementary School – primarily working on things that need to change and

how they will make the changes. He said admin and teachers are working to change the school culture, to move the school forward toward being successful. Mr. Wubbena told board members that he wanted to provide coaching for his teachers to help them be more successful.

**B. Alpine Middle School** – Ms. Pardo reported on current happenings. The culture at AMS is good with staff working together to cover all areas. Good collaboration from all employees.

**C. Alpine High School** – Mr. Vickers reported on High School activities, providing a list of current activities, as well as upcoming activities. He said all staff members are working diligently to identify needs and issues with the new building so that the concerns may be corrected as soon as possible.

**X. District Food Services Report (Goals 1, 2, 3)**

Dr. Rinehart reviewed the report and told board members that participant numbers are down due to the change from free and reduced meals for everyone last year, to only qualified families being eligible this year. Currently 49% of our students qualify for free and reduced meals. Only 62% of enrolled families have completed the free and reduced applications for the current school year. The current food service director will be leaving at the end of September. Dr. Rinehart told board members that the District did receive a \$31,000.00 Supply Chain Assistance Grant.

**XI. Review and Consideration of Resolution to Designate Officer to Enter Into Electrical Contract (Goals 1, 2, 4)**

Clay Braden, CFO, reviewed the process and reason for the resolution. He explained that the District is currently locked in to an agreement until June, 2027, but he would like the freedom to take advantage of lower prices, should an offer become available. Dr. Billings inquired about the possibility of installing solar panels. Mr. Braden agreed it was a good idea, and said he would research the possibilities.

A motion was made by Mary McCallister, seconded by Nikke Ahrens, to approve the Resolution to Designate Officer to Enter Into Electrical Contract, as presented.

Motion carried – 6 – 0

**XII. Review and Consideration of FY 23 Tax Collection Agreements for Alpine ISD with Brewster County (Goals 2, 3)**

A motion was made by Adrian Billings, seconded by Nikki Ahrens, to approve the FY 23 Tax Collection Agreement for Alpine ISD with Brewster County, as presented.

Motion carried – 6 – 0

**XIII. Reports (Goal 2)**

**A. Chief Financial Officer**

**1. Monthly Report**

Clay Braden, CFO, reviewed the tax collections and financials for the month of August, 2022

**2. Discussion of Financial Topics**

**XIV. Consideration of Budget Amendments (Goal 2)**

Mr. Braden presented budget amendments totaling \$ 6,378.00, to appropriate donations received from Alpine Fitness and other businesses for school supplies. Appropriations were divided between the Middle School and Elementary School, as well as supplies for District Inservice. A copy of the amendment will be attached to these minutes.

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve the budget amendment, in the amount of \$6,378.00, as presented.

Motion carried – 6 – 0

Board members expressed their appreciation to all the businesses who donated.

**XV. Consent Items**

**A. Board Minutes of Previous Meetings (Goal 3)**

**1. August 25, 2022 - Regular Meeting**

**B. District Expenditures for Month of August, 2022 (Goal 2)**

A motion was made by Adrian Billings, seconded by Mary McCallister, to approve the consent items, as presented.

Motion carried – 6 – 0

**XVI. Review and Consideration of Superintendent Evaluation Instrument (Goals 1, 2, 3, 4)**

Dr. Michelle Rinehart, Superintendent, recommended postponing this agenda item until the regular meeting in October, 2022.

**XVII. Superintendent Report (Goal 1, 2, 3, 4)**

**A. Enrollment Report**

Dr. Rinehart reviewed enrollment numbers. The total enrollment for the district stands at 960, with 382 at the Elementary, 272 at the Middle School and 306 at the High School. District ADA stands at 95.3%, with a refined ADA of 862.1.

**B. Grant Updates**

Dr. Rinehart updated the Board on three grant opportunities she is researching:

1. Day Care Grant application has been submitted in collaboration with other Alpine entities. If approved, it could result in funding up to \$500,000 - \$600,000.
2. Strong Foundation Math Framework Grant – Have received grant in the amount of \$70,000. Discussed goals of grant.
3. Working with UTPB on a grant to fund additional pathways to certification
4. Working with SRSU on a grant to “grow your own administrators. If approved, there could be up to \$75,000 to assist individuals with costs of education.

**C. Annual Team Building Training**

Dr. Rinehart reviewed board members on the requirements and asked for input on topics and manner of delivery. Will be discussed further at a future meeting.

**D. Safety and Security Updates**

Dr. Rinehart provided an update on safety and security issues, including SRO's conducting weekly door checks, access control features, increased LEO presence, and upcoming Intruder Detection Audit.

**XVIII. Closed Session - Pursuant to Texas Gov't Code Section 551.072, 551.074, 551.076, & 551.089**

**The Board adjourned to executive session at 7:03 p.m.**

**A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

1. Employee Resignations or Retirements
2. Superintendent Recommendations for Employee Contracts for 2022-2023

**B. Safety and Security Updates**

**XIX. Open Session - Consider and Take Possible Action on Closed Session Deliberations**

The Board reconvened in open session, at 7:55 p.m., taking action on Closed session deliberations as indicated below.

**A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)**

**1. Employee Resignations or Retirements**

None

**2. Superintendent Recommendations for Employee Contracts for 2022-2023**

None

**XX. Schedule Future Meetings**

- Wednesday, October 19, 2022 @ 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting

**XXI. Adjournment**

There being no further business to come before the Board, a motion was made by Nikki Ahrens, seconded by Jimmy Morris to adjourn the meeting at 7:56 p.m.

Motion carried – 6 – 0

\*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)

  
Board President

  
Board Secretary

**Date of Approval:** October 19, 2022

ALPINE INDEPENDENT SCHOOL DISTRICT  
 PROPOSED BUDGET AMENDMENT  
 Thursday, September 22, 2022

ACCOUNT NAME	ACCOUNT #	2022-2023 BUDGET	AMEND TO	INCREASE (DECREASE)
<b>LOCAL MAINTNANCE - 199</b>				
MISC LOCAL REVENUE	199-00-5749-00-000-300000	\$ 13,000.00	\$ 19,378.00	\$ 6,378.00
<b>LOCAL MAINTNANCE - 199</b>				
SUPPLIES INSERVICE DISTRICT	199-13-6399-00-999-399000	\$ 500.00	\$ 1,000.00	\$ 500.00
ES SUPPLIES	199-11-6399-00-101-311098	\$ 20,000.00	\$ 24,728.00	\$ 4,728.00
DRUG FREE SUPPLIES ES	199-31-6399-01-101-399000	\$ 800.00	\$ 1,450.00	\$ 650.00
MS SUPPLIES	199-11-6399-00-041-311098	\$ 20,000.00	\$ 20,500.00	\$ 500.00
CHANGE OF FUND BALANCE				<u>\$ -</u>

*Eddie Mata*      10-19-2022  
 BOARD APPROVAL      DATE

*Niki Alu*      10/19/22  
 SECRETARY      DATE

*Bmminehart*      10/19/2022  
 SUPERINTENDENT APPROVAL      DATE

*Clay Braden*      10/19/22  
 BUSINESS OFFICE APPROVAL      DATE

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