

Minutes of Regular Meeting

The Board of Trustees Alpine ISD

A Regular Meeting of the Board of Trustees of Alpine ISD was held on Wednesday, April 19, 2023, beginning at 5:30 PM in the Alpine ISD Administration Building, Board Room.

I. Call Meeting to Order

Board President Eddie Natera called the meeting to order at 5:30 p.m.

Members Present: Nikki Ahrens, Haley Babb, Adrian Billings, Mary McCallister, Jimmy Morris, Joe Portillo, and Board President, Eddie Natera

Members Absent: None

Others Present: Michelle Rinehart, Superintendent of Schools

II. Invocation

III. Pledges of Allegiance to the Flag

IV. Verification of Compliance with the Open Meetings Law. This is to verify that the provisions of Texas Government Code, Chapter 551.041 in connection with public posting of meeting notice was met on April 13, 2023, at 5:03 p.m.

V. Open Forum - Public Comment

None

VI. Construction Updates (Goals 1, 2, 4)

A. Alpine ISD

Dr. Rinehart said the goal for the completion date has been set for August 1, 2023. Working on punch lists and landscaping. Still working on floor remediation. Exterior punch list walkthrough. There is approximately \$34,000 still in contingency. There will be two CCR's presented in upcoming meetings. Metal paneling will be arriving in the next two weeks. Landscapes will be back on site by April 27th, and should be completed by end of May. Still working on electrical issues. Will be doing "11 month" walk through on July 26th.

B. Imperial Construction

Chad Barnard said punch lists are 98% completed. Electrical are waiting on some parts. Blinds were wired wrong and they are working on correcting that problem. Currently tracking warranties. Working on clean up at parking lot.

C. Parkhill

Alan Wolfe has been conducting exterior walk through. Checking on landscaping, floor remediation, roofing, punch lists, lighting controls, and punch lists for May.

VII. Campus Principal Reports (Goal 1)

A. Alpine Elementary School

Mr. Wubben addressed technology, maximizing student performance with technology, and combining lessons through technology.

B. Alpine Middle School

Ms. Pardo discussed Spring activities, history fair, Robotics, athletics, Parent engagement, and STAAR testing.

C. Alpine High School

Mr. Vickers discussed Coach Cason and Ms. Parsons receiving the Fellowship to travel in Europe this summer, the Safe and Healthy School grant, Dating and Violence training, Interaction with Law Enforcement training, Student Advisory Committee, and Student surveys.

VIII. Middle-of-Year Data Analysis (Goals 1, 3)

Dr. Rinehart reviewed the standings. Comparisons were higher from May, 2022 to March, 2023 overall. Teachers have put in a lot of hard work to bring the standards up.

IX. Review and Consideration of Instructional Materials Allotment and TEKS Certification. (Goals 1, 2)

Jennifer Mustain reviewed and highlighted the changes, and recommended adoptions.

A motion was made by Mary McCallister, seconded by Haley Babb to approve the Instructional Materials Allotment and TEKS Certification, as presented.

Motion carried – 7 – 0

X. Review and Consideration of the 2023-2024 School Calendar. (Goals 1, 2, 3)

A motion was made by Mary McCallister, seconded by Joe Portillo to approve the calendar for 2023-2024, as presented.

Motion carried – 7 – 0

XI. Review and Consideration of Audit Engagement Agreement with Singleton, Clark & Company, PC for Audit Services for Alpine ISD for FY23 (Goal 2)

A motion was made by Mary McCallister, seconded by Haley Babb to approve the Audit Engagement Agreement with Singleton, Clary & Company, PC for Audit Services for Alpine ISD for FY 23, as presented.

Motion carried – 7 – 0

XII. Review and Consideration of Quotes Received for Equipment to be Purchased Through Cafeteria Grant. (Goals 2, 4)

Clay Braden, CFO, reviewed the bids received, and recommended ATEX.

A motion was made by Jimmy Morris, seconded by Joe Portillo to award the bid to ATEX for equipment to be purchased through the Cafeteria Grant, as proposed.

Motion carried – 7 – 0

XIII. Review and Consideration of Proposals Received for Document Digitization. (Goal 2)

Dr. Rinehart told board members that she, Mr. Nance, and Mr. Braden had been researching companies for digitization of records and had reviewed four quotes. They are recommending the quote from Teralogic with ClickScan TEchnoloty for student and employee records.

A motion was made by Joe Portillo, seconded by Mary McCallister to approve the proposal received from Teralogic for document digitization, as presented.

Motion carried – 7 – 0

XIV. Review and Consideration of Kokernot Field Sublease to Alpine Cowboys. (Goals 2, 3, 4)

Dr. Rinehart reviewed the Kokernot Field sublease and highlighted the proposed changes.

A motion was made by Adrian Billings, seconded by Jimmy Morris to approve the Kokernot Field sublease to the Alpine Cowboys, as presented.

Motion carried – 7 – 0

XV. Review and Consideration of Resolution Pertaining to Annual Review of Alpine ISD Investment Policy CDA, (Legal and Local) and Investment Vendors and Training Providers (Goal 2, 3)

Clay Braden reviewed the Alpine ISD Investment Policy CDA, Legal and Local and the list of Investment Vendors and Traing Providers, as well as the Resolution.

A motion was made by Mary McCallister, seconded by Joe Portillo, to adopt the Resolution Pertaining to Annual Review of Alpine ISD Investment Policy CDA, (Legal and Local) and Investment Vendors and Training Providers, as presented.

Motion carried – 7 – 0

XVI. Reports (Goal 2)

A. Chief Financial Officer

1. Monthly Report

Clay Braden, CFO, reviewed the tax collections and financials for the month of March, 2023.

2. Discussion of Financial Topics

a. Budget Development Update for 2023-2024 Budget (Goals 1, 2, 3, 4)

Mr. Braden reviewed personnel counts, reviewing needs and projections, looking at grants, offsets, asked about big ticket items for next year, and teacher raises.

XVII. Consideration of Budget Amendments (Goal 2) - None

XVIII. Annual Report of Board Member Continuing Education Hours (Goals 1, 2, 3, 4)

Board President Eddie Natera gave the Annual Report of Board Members' Continuing Education Hours, as required by Texas Education Code §11.1519, and Texas Administrative Code §61.1. A copy of the announcement is attached to these minutes.

XIX. Consent Items

A. Board Minutes of Previous Meetings (Goal 3)

- 1. March 8, 2023 - Regular Meeting**
- 2. March 22, 2023 - Special Meeting & Board Training**

B. District Expenditures for Month of March, 2023 (Goal 2)

A motion was made by Mary McCallister, seconded by Haley Babb, to approve the minutes, as presented.

Motion carried – 7 – 0

A motion was made by Mary McCallister, seconded by Joe Portillo, to approve the expenditures, as presented.

Motion carried – 7 – 0

XX. Review and Discussion of Alpine ISD Safety and Security Audit Conducted by Region 18 ESC. Information Only - No Action Required (Goals 1, 2, 3, 4)

Dr. Rinehart explained to board members that the audit is required every three years. She reviewed the results and said that Alpine ISD received a clean audit with positive feed back.

XXI. Superintendent Report (Goal 1, 2, 3, 4)

A. Alpine ISD Board Update

Dr. Rinehart reviewed progress on goals and objectives.

B. Enrollment Report

Dr. Rinehart reviewed enrollment numbers. The total enrollment for the district stands at 927, with 367 at the Elementary, 261 at the Middle School and 279 at the High School.

C. Career Advancement Opportunities.

Dr. Rinehart reviewed funding and certification opportunities for teachers.

D. Teacher Incentive Allotment System Application.

Dr. Rinehart reviewed pathways and funding amounts available from TEA for teachers.

E. Teacher Compensation, Training, and Support Roundtable

Dr. Rinehart reviewed results of survey and roundtable discussions.

F. Legislative Updates

Dr. Rinehart reported on funding issues. Vouchers are taking the lead on most discussions. Will be doing an interview with Texas Monthly. May be funding increases to School Safety and Security.

XXII. Closed Session - Pursuant to Texas Gov't Code Section 551.072 & Section 551.074

The Board adjourned to executive session at 8:11 p.m.

A. Personnel - Hear and Deliberate Regarding Superintendent Recommendations for Personnel. Texas Gov't Code Section 551.074 (Goal 1)

1. Employee Resignations or Retirements

2. **Superintendent Recommendations for Employee Contracts for 2023-2024**
3. **Superintendent Recommendations for Administrative Contracts for 2023-2024**

B. Deliberation of Safety and Security Matters

1. **Intruder Detection Audit.**
2. **Alpine ISD Safety and Security Audit Conducted by Region 18 ESC.**

XXIII. Open Session - Consider and Take Possible Action on Closed Session Deliberations

The Board reconvened in open session, at 9:24 p.m., taking action on Closed session deliberations as indicated below.

A. Consider and Take Possible Action Regarding Personnel. Texas Gov't Code Section 551.074 (Goal 1)

1. Employee Resignations or Retirements

A motion was made by Adrian Billings, seconded by Mary McCallister, to accept with sadness and regrets the resignation of Clay Braden as Chief Financial Officer for Alpine ISD.

Motion carried – 6 – 1, with Eddie Natera casting the dissenting vote.

A motion was made by Mary McCallister seconded by Joe Portillo, to accept with the resignation of Eddie Barraza as Teacher/Coach for Alpine ISD.

Motion carried – 7 – 0.

A motion was made by Mary McCallister seconded by Haley Babb, to accept with regrets the resignation of Eliza Holloway-Barton as Teacher for Alpine ISD.

Motion carried – 7 – 0

A motion was made by Haley Babb, seconded by Mary McCallister, to accept with regrets the resignation of Sandra Fellows as Educational Diagnostician for Alpine ISD.

Motion carried – 7 – 0

A motion was made by Adrian Billings, seconded by Haley Babb, to accept with regrets the resignation of Michelle Minto as Teacher for Alpine ISD.

Motion carried – 7 – 0

2. Superintendent Recommendations for Employee Contracts for 2023-2024.

A motion was made by Mary McCallister, seconded by Haley Babb to approve teacher contracts, as presented for the 588 Educational Co-op, Alpine Elementary School, Alpine Middle School, and Alpine High School, as recommended by Dr. Michelle Rinehart, Superintendent of Schools.

Motion carried – 7 – 0

A motion was made by Jimmy Morris, seconded by Mary McCallister to offer a Non-Certified Professional contract to Saylea Mafield for the position of Business Office Specialist.

Motion carried – 7 – 0

A motion was made by Mary McCallister, seconded by Jimmy Morris, to offer a 12-month, Probationary Dual Assignment contract to Adrian Smith for the position of Teacher/Coach.

Motion carried 7 – 0

3. Superintendent Recommendations for Administrative Contracts for 2023-2024.

A motion was made by Haley Babb, seconded by Mary McCallister to offer a Term Administrative contract to Emily Greene.

Motion carried – 5 – 2, with Eddie Natera and Joe Portillo casting dissenting votes

XXIV. Schedule Future Meetings

- Monday, May 15, 2023 at 5:30 p.m. – Alpine ISD Administration Building Board Room, Regular Meeting

XXV. Adjournment

There being no further business to come before the Board, a motion was made by Adrian Billings, seconded by Jimmy Morris, to adjourn the meeting at 9:30 p.m.

Motion carried – 7 – 0

*The Board may retire to executive session at any time between the meeting's opening and adjournment for purposes of deliberating business as authorized in Texas Government Code, Title 5, Subchapter D, Sections 551.071-551.074 and 551.076. Action, if any, will be taken in open session. (Texas Government Code Chapter 551.102)


Board President


Board Secretary

Date of Approval: 5/15/2023



Texas Association of School Boards

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Board President Annual Announcement on Continuing Education of Board Members

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BOARD PRESIDENT'S SCRIPT

Board President:

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

As Board President **(if absent, then replace with "Presiding Officer of the Board")**, I am required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

The requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable.

There are eight training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children
8. School Safety

To the extent applicable to each board member, I will announce the completion or deficiency as to required training.

For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

At the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements.

Local District Orientation

Board President or Presiding Officer of the Board announce as applicable:

The following first-year board members have completed the local district orientation training:

Haley Babb

The following first-year board members are deficient in meeting the required local district orientation training: **None**

The following first-year board members have scheduled training to timely complete the local district orientation: **None**

The following first-year board members have time remaining to complete the local district orientation and have not yet scheduled this training: **None**

Orientation to the Texas Education Code

Board President or Presiding Officer of the Board announce as applicable:

The following first-year board members have completed the Orientation to the Texas Education Code training: **Haley Babb**

The following first-year board members are deficient in meeting the required Orientation to the Texas Education Code training: **None**

The following first-year board members have scheduled training to timely complete the Orientation to the Texas Education Code: **None**

The following first-year board members have time remaining to complete the Orientation to the Texas Education Code and have not yet scheduled this training: **None**

Post-Legislative Update to the Texas Education Code

Not applicable

No board members were required to complete Post-Legislative Update to the Texas Education Code training for the time period covered by this announcement.

Team Building

NOTE: The entire board and the Superintendent must participate in the annual team-building session. This training should be completed by the time of the annual announcement.

Board President or Presiding Officer of the Board announce as applicable:

The following board members have completed the annual team-building training:

Eddie Natera	Haley Babb
Mary McCallister	Jimmy Morris
Nikki Ahrens	Joe Portillo
Adrian Billings	

The following board members are deficient in meeting the required annual team-building training:

None

The following board members were not members of the board at the time of the annual team-building training and therefore did not attend the training for the year: **None**

Additional Continuing Education

NOTE: 10 hours for first-year members, 5 hours for subsequent years.

Board President or Presiding Officer of the Board announce as applicable:

The following board members have completed the additional continuing education requirements:

Eddie Natera – 12 Hours	Haley Babb – 16.5 Hours
Mary McCallister – 9 Hours	Jimmy Morris – 12 Hours
Nikki Ahrens – 14 Hours	Joe Portillo – 11 Hours
Adrian Billings – 14 Hours	

The following board members are deficient in meeting the additional continuing education requirements: **None**

The following board members have scheduled training to timely complete the additional continuing education requirements: **None**

The following board members have time remaining to complete the additional continuing education requirements and have not yet scheduled this training: **None**

Evaluating Student Academic Performance and Setting Goals

NOTE: This training must be completed every two years.

Board President or Presiding Officer of the Board announce as applicable:

The following board members have completed the biennial training on evaluating student academic performance and setting goals:

**Eddie Natera
Mary McCallister
Nikki Ahrens
Adrian Billings**

**Haley Babb
Jimmy Morris**

The following board members are deficient in meeting the required biennial training on evaluating student academic performance and setting goals: **Joe Portillo**

The following board members have scheduled training to timely complete the biennial training on evaluating student academic performance and setting goals: **None**

The following board members have time remaining to complete the biennial training on evaluating student academic performance and setting goals and have not yet scheduled this training: **None**

Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children

NOTE: This training must be completed every two years.

Board President or Presiding Officer of the Board announce as applicable:

The following board members have completed the biennial training on identifying and reporting abuse and trafficking:

**Eddie Natera
Mary McCallister
Nikki Ahrens
Adrian Billings**

**Haley Babb
Jimmy Morris**

The following board members are deficient in meeting the required biennial training on identifying and reporting abuse and trafficking : **Joe Portillo**

The following board members have scheduled training to timely complete the biennial training on identifying and reporting abuse and trafficking : **None**

The following board members have time remaining to complete the biennial training on identifying and reporting abuse and trafficking and have not yet scheduled this training:
None

School Safety

NOTE: This training must be completed every two years.

Board President or Presiding Officer of the Board announce as applicable:

The following board members have completed the biennial training on school safety:

**Eddie Natera
Mary McCallister
Nikki Ahrens
Adrian Billings**

**Haley Babb
Jimmy Morris**

The following board members are deficient in meeting the required biennial training on school safety: **Joe Portillo**

The following board members have scheduled training to timely complete the biennial training on school safety: **None**

The following board members have time remaining to complete the biennial training on school safety and have not yet scheduled this training: **None**

EXCEEDING REQUIRED CONTINUING EDUCATION

Board President or Presiding Officer of the Board announce as applicable for each board member:

Board Member Eddie Natera exceeded the required amount of continuing education training by 7 additional hours.

Board Member Mary McCallister exceeded the required amount of continuing education training by 4 additional hours.

Board Member Nikki Ahrens exceeded the required amount of continuing education training by 9 additional hours.

Board Member Adrian Billings exceeded the required amount of continuing education training by 9 additional hours.

Board Member Haley Babb exceeded the required amount of continuing education training by 6.5 additional hours.

Board Member Jimmy Morris exceeded the required amount of continuing education training by 2 additional hours.

Board Member Joe Portillo exceeded the required amount of continuing education training by 6 additional hours.

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Published May 2022